

FRUITLAND GRANGE #999

PUYALLUP, WASHINGTON



Facility Use Handbook

The **GRANGE** appreciates your selection of our facility for your event. This handbook was developed to help answer questions you may have about the **GRANGE** and assist you in planning your event.

These rules apply to anyone on **GRANGE** property. In addition, the **RENTER** must obey all laws and regulations of the United States, the state of Washington, Pierce County or any other governmental agencies or entities.

Mailing Address:

Fruitland Grange

PO Box 66

Puyallup WA 98371

Physical Address:

Fruitland Grange

11102 86th Ave E

Puyallup WA 98373

Website/Email/Phone:

<https://www.fruitlandgrange.org/>

fruitlandgrange@outlook.com

or contact (253) 244-8688

Rental Procedures

Contact fruitlandgrange@gmail.com to request a date for your event. A Rental Contract may be filled out here: <https://forms.gle/z8LDLtS3dy8MFem76>.

The **GRANGE** will accept rental requests up to 12 months prior to the event.

RENTER will be required to submit a signed Rental Agreement and holding deposit to hold the desired date. Copy of Liability Insurance, damage deposit, copy of Banquet Permit, if applicable, and rental fees must be received by **GRANGE** at least ten days prior to the event.

Rental Fees

Fees	Ground Floor Only	Entire building
"Hold the Date" deposit (credited toward Rental Fee)	\$100	\$500
Rental	\$650	\$1600
Damage Deposit	\$500	\$1000

Set-up and Clean-up

Set-up and clean-up are included in the rental time. Depending on **GRANGE** availability, additional hours for set-up and clean-up may be available at a reduced rate of \$50 per hour, not to exceed 4 hours.

Refund Policy

If the **RENTER** cancels the event, the deposit is non-refundable unless the time period is re-rented.

In the event the **GRANGE** property is destroyed or damaged by fire, or any other cause, or if any other casualty or unforeseen occurrence shall prevent the fulfillment of this rental agreement by the **GRANGE**, then and thereupon this agreement shall be terminated, and the deposit will be refunded to the **RENTER**.

NSF Checks

If any checks are returned because of insufficient funds, the **RENTER** will be required to pay all rental fees in advance by cashier's check or cash. In addition, a \$50.00 fee will be charged for all returned checks.

Concession Sales

RENTERS are not permitted to contract for any type of food or beverage sale.

Fund Raising Activities

RENTERS are not allowed to conduct any fund-raising activities.

Smoking – RCW 70.160.030

Washington Clean Indoor Air Act prohibits smoking in public places. “Public Places” is defined as any portion of any building or vehicle used by and open to the public, regardless of whether the building or vehicle is owned in whole or in part by private persons or entities and regardless of whether a fee is charged for admission. Smoking is not only prohibited in all public building but is also prohibited within 25’ of entrances, exits, windows that open and ventilation intakes. (RCW 70.160.075)

Banquet Permits/Alcohol

The **GRANGE** allows only beer and wine to be served on **GRANGE** property, no hard liquor. Consumption of alcohol in a public place requires a banquet permit. To comply, **RENTERS** are required to purchase a Banquet Permit from the Washington State Liquor and Cannabis Board (<https://lcb.wa.gov>). The permit must be posted at the **GRANGE** during the event. Last call for alcohol shall be at least 30 minutes prior to the scheduled event end time.

A Banquet Permit authorizes the service and consumption of alcohol at a banquet or gathering of people. The event should only be open to group members or invited guests. A banquet permit is required for most private events held in public place where alcohol is provided free of charge. The sale of liquor is prohibited under a banquet permit.

Custodial Service

Restrooms will be stocked with paper supplies by the **GRANGE** before the use of the hall. Any additional supplies for the event will be provided by the **RENTER**.

The **RENTER** will be required to bag and remove all trash from the building and take it to the dumpster. The kitchen should be left clean. The chairs and tables should be returned to their original location. All decorations shall be removed before departure. Failure to comply with these requirements will result in the **GRANGE** retaining a portion of the deposit to cover additional cleaning costs.

Property Damage

RENTER will not damage, mar, or deface **GRANGE** property or permit anyone to damage, mar, or deface **GRANGE** property. If any damage occurs, the **RENTER** will be responsible for the cost of repair.

No candles, tape, glue, gum, thumb tacks or staples are to be used in or on **GRANGE** property. Nails and screws are not to be driven into the building floor, wall, ceiling, or equipment.

No drinks or food are allowed upstairs.

Rice, birdseed, sparklers, confetti, artificial flower pedals or glitter are not allowed inside or outside the **GRANGE**.

Security

The **GRANGE** will determine if security personnel are required based on the anticipated attendance, type of event and the presence of alcohol. The **RENTER** will be billed the going hourly rate from Pierce County Security Guards.

Signs and Banners

Signs and banners cannot be placed on the **GRANGE** building or fences without permission. All signs are subject to **GRANGE** approval and must be removed at the end of the event.

Photography

The **GRANGE** may, at its discretion, send a photographer to take pictures of events held at its facility for internal and marketing use.

You hereby grant to the **GRANGE**, the irrevocable, assignable, license to use, alter and publish your image, alone or together with other images and text for **GRANGE** publications for the purposes reasonably related to promotion of the **GRANGE**, in any manner and in any medium now known or later developed, without the need for your prior approval. This right and license will govern all images of you, whether created before or after the date of these Rules and Regulations, unless you notify the **GRANGE** in writing that you desire to exclude specific images from this right and license. You hereby release the photographer and **GRANGE**, its agents, and assigns, from all claims and liability relating to the licenses that you have granted in this license and release. This license and release will not obligate the **GRANGE** to use or publish your image or use the rights you have granted.

Key Policy

If a key is assigned to the **RENTER**, the key will be left in the **GRANGE** at the desired location at the end of the event. If they key is not returned, \$100 will be retained from the deposit.

Outside Equipment

The **GRANGE** will not be responsible for any equipment lost or damaged before, during or after the event.

Safety

If at any time you find any condition on **GRANGE** property that could be hazardous or unsafe, report it immediately to the **GRANGE** rental manager so the condition can be corrected. Exits may not be blocked by tables, chairs, staging, decorations, etc.

Accidents/Injuries

In the event of an injury or accident, emergency aid personnel can be summoned by dialing 911. All accidents and injuries with information regarding the description of the accident/injury, how the injury incurred, name and addresses of victim and witnesses, and first aid given should be reported to the **GRANGE**.

Animals

Only service animals will be allowed on the grounds.

Children

RENTERS and their guests are advised to keep their children under their control at all times, there are many areas on the grounds that are generally unsuitable for children.

Water/Electricity

All extension cords and appliance cords must be grounded. Minimum 14-gauge extension cords shall be used to extend electrical service. Extension cords shall be plugged directly into an electrical outlet and shall serve only one portable appliance. Extension cords shall be maintained in good condition without splices, deterioration, or damage. Extension cords shall not be used under doors or floor coverings. All electrical appliances must be UL approved.

Water is to be used only in the **GRANGE**. Any outdoor use must be approved by the **GRANGE**.

Illegal Drugs, Firearms or Fireworks

No illegal drugs, firearms or fireworks are allowed on **GRANGE** property.

The **GRANGE** can terminate this agreement immediately and without notice for failure to comply with these rules and requirements.

Ready to reserve the **GRANGE**? [Click here](#)